



Town of Fredonia

25 N Main St. * PO Box 217 Fredonia AZ 86022
Fax: 928-643-7627 * Office 928-643-7241

Town of Fredonia Job Description

Position: Groundskeeping Worker

Department: Public Works

Reports To: Public Works Director

Classification: Non Exempt

Job Purpose:

Primary Job Function

Landscape or maintain grounds of property using hand or power tools or equipment. Workers typically perform a variety of tasks, which may include any combination of the following: sod laying, mowing, trimming, planting, watering, fertilizing, digging, raking, and sprinkler installation.

Essential Job Functions

1. Mow and edge lawns, using power mowers and edgers.
2. Operate powered equipment such as mowers, tractors, twin-axle vehicles, snow blowers, chain-saws, electric clippers, sod cutters, and pruning saws.
3. Care for established lawns by mulching, aerating, weeding, grubbing and removing thatch, and trimming and edging around flower beds, walks, and walls.
4. Use hand tools such as shovels, rakes, pruning saws, saws, hedge and brush trimmers, and axes.
5. Gather and remove litter.
6. Maintain and repair tools, equipment, and structures such as buildings, fences, and benches, using hand and power tools.
7. Mix and spray or spread fertilizers, herbicides, or insecticides onto grass, shrubs, and trees, using hand or automatic sprayers or spreaders.
8. Prune and trim trees, shrubs, and hedges, using shears, pruners, or chain saws.
9. Provide proper upkeep of sidewalks, driveways, parking lots, fountains, planters, burial sites, and other grounds features.

10. Water lawns, trees, and plants, using portable sprinkler systems, hoses, or watering cans.
11. Trim and pick flowers, and clean flower beds.
12. Rake leaves.

Job Knowledge

1. Knowledge of machines and tools, including their designs, uses, repair, and maintenance.

Desired Qualifications

Required Level of Education

High School Diploma (or GED or High School Equivalence Certificate)

Physical and Mental Demands

Working Conditions

1. Extreme Temperatures: The ability to work in a cold/hot environment with proper protection for sustained periods of time; Heights: The ability to work at varying heights while maintaining balance; Noise: The ability to work in an environment with loud noise levels with proper protection.