

FREDONIA TOWN COUNCIL REGULAR MEETING
December 12, 2023
25 N. Main St, Fredonia AZ, 86022
7:00 pm

Pursuant to ARS 38-431.01, notice is hereby given to members of the Fredonia Town Council and the Public that a Regular Meeting will be held on December 12, 2023, at 7:00 p.m.

Call to Order - 7:03 pm Mayor Riddle called the meeting to order

Roll Call -

Councilor Ballard
Councilor Banks
Mayor Christy Riddle
Councilor Johnson

Invocation – Mayor Riddle

Pledge of Allegiance – All in Attendance

Public Comment (*The council shall not discuss or take legal action on matters unless the Matters are properly noticed*)

None.

A. Consent Items: (The following items may be approved by a single motion, unless a member of the Town Council requests that any item be considered separately and acted upon accordingly. Each item considered separately may be approved by motion of the Council as though originally listed as an action item)

1. Agenda for December 12, 2023
2. Minutes from November 28, 2023 Regular meeting
3. Payment Register

Mayor Riddle made a motion to approve the consent items which was seconded by Councilor Banks. All in favor.

B. Reports (*The council shall not discuss or take legal action on matters unless the matters are properly noticed*)

1. Civic Committee recap on the Winter Festival

Sonya Kimball shared that the Winter Festival was a great success with: 71 color contest submissions, 5 Gingerbread houses, 19 Vendors, 220 fed by the FD, and 18 Floats. Kanab loaned outdoor heaters which a lot of the parade watchers were huddled around. There were lots of people at the parade and the donuts were completely gone with approximately one-quarter of the hot chocolate left. A heartfelt thank you to the Council Members who donated and attended. Mayor Riddle thanked the Civic Committee members for all of their hard work and thanked the Police Department for their excellent traffic control.

2. Mayor
 - a. Visit from ADOT (port of entry and MVD)

Mayor Riddle shared that the meeting with MDV and Port of Entry was productive. All permits can be purchased on-line and every Weds, the Port of Entry is open for in-person support. There were 3 tickets issued from St. George to Fredonia for the month of October– the goal is not to issue tickets but to educate on how to keep people safe. The MDV will not be opening an office in Fredonia but they will be providing “TelaMVD” support. Next step is to find out where to house the equipment to provide this service – the library and Port of Entry are some options. Councilor Banks raised the issue of having to go to Flagstaff for CDL and Mayor Riddle mentioned that Page is also an option. MVD offered driving test renewal locally but they would need a parking lot to set that up. Vice Mayor Johnson was concerned that the ADOT reps flew in on a jet which was later confirmed to be owned by the state.

- b. We will have a public hearing/special council meeting Dec. 19 for the police fees
- c. Canceling Council meeting on December 26, 2023 with the next Regular City Council meeting scheduled for January 9.

Revised Travel Policy was sent to the Department Heads and waiting on feedback.

Met with Tribe and they want their Economic Developer to come out to view the property lines and walk it. We are looking at Wed or Thurs this week and just need confirmation what day, time and with whom.

Mayor Riddle is working with Lynette Foster to get all of the signatures.

3. Department Head meeting recap

Councilor Johnson shared that the meeting went well and no one had any issues or concerns. Everyone shared what they were doing. Sonya said she is going to need to hire another part-time helper. Councilor Banks said the meeting was positive from both sides and that everyone is on the same page.

4. Department Heads

Skyler was at the meeting and provided a verbal report for Public Works: 1) waiting on the poles to be delivered which should be very soon. Public Works will install the poles and Garkane will replace all the cobra heads on the taller lights. Mayor Riddle asked if the cobra lights could be installed prior to the poles going in and Sklyer reminded her that the Garkane contract has yet to be executed. Mayor Riddle will follow up on the contract status. The redoing of the edge of the road by adding road base on 2nd West is going well. Councilor Ballard made mention of how nice it looked. New hires Richard and Brandon are doing well and catching on quickly. Next set of classes is scheduled in St. George. Paver requested that the sidewalk be done first before the road is repaved on Kaibab – due to weather, work will be done in Spring. Mayor Riddle mentioned that the road had a large bump in it at the stop sign at 1st E and E Hortt, Skyler said he would take a look to see what was going on. Ensure that landfill is safe to work at. Skyler confirmed that the roll off would be staying in that same location for a while and since it will not move any time soon, Skyler will put money into upgrades but assured the Council that the roll off is safe to operate. Skyler mentioned that the roll off was reopened with the hire of Andre Bundy. Councilor Johnson started to dig a 40’ hole by the burn pile with the hope of putting everything that’s been dumped in the burn pile in the hole and then reopening the road. Richard from Public Works is continuing the work on digging the hole. Mayor Riddle asked if we knew when the AZ Strip Landfill contract is due for renewal. Contract will need to be pulled and reviewed accordingly.

Other Department Head reports were reviewed with no questions/comments.

5. Town Clerk – no questions or comments on the report.

C. Action Items

1. Discussion and possible action- Sewer extension project from Lukus Lane going direct east

Kelvin with Civil Science reviewed the options (pros and cons) for 3 additional sewer line runs (red, magenta and blue lines) in addition to the plans as originally drawn (green line.) Councilor Ballard will review the red line option with the Taitts and there may possibly need to be a property line adjustment. In addition, once the Tribe has their on-site meeting, a decision will be made by the Tribe on December 21 on how/if they want to move forward.

Mayor Riddle made a motion for Councilor Ballard to meet with the Taitts ASAP and the Tribe on Thurs, 12/14/23 at 3 pm to look at the “red line” option as presented by Civil Science. Councilor Johnson seconded the motion. All in Favor.

2. Discussion and possible action- Purchase of a 2013 Dodge Ram 2500 for Public Works dept.

Mayor Riddle makes a motion to approve the purchase of the 2013 Dodge Ram 2500 for \$36,648.66 and that a deposit for \$3000 was already put down and approve Skyler to sign the papers which was seconded by Councilor Johnson. All in Favor.

3. Discussion and possible action-.Patching work done around town by Diamond C Asphalt

Reviewed different options for using Diamond C for paving/repair work under contract basis. Every March, Skyler will review with Council the paving/repair projects he is planning for that year with the associated costs from proposal(s) from Diamond C for the Councils’ review and approval.

Mayor Riddle made a motion to approve the two invoices for Diamond C in the amount of \$75,925 and \$3300 out of HURF funds and the Mayor will work with Sklyer on satisfying bidding policies. Councilor Ballard seconded the motion. All in Favor.

D. Discussion

1. Future Agenda Items:
 - a. New form for land combination/split/lot line adjustment
 - b. Evaluation of Magistrate’s Wage
 - c. Town Committees and departments; council representation
 - d. Sawmill Estate Subdivision progress
 - e. General Plan
 - f. 911 Readdressing the streets
 - g. Emergency preparedness-backup generators, get quotes
 - h. Secure water supply
 - i. Utility Board
 - j. Model City tax code
 - k. Port of Entry

- l. Equipment and vehicle policy
- m. Dike repairs
- n. Easy Street easement signed
- o. Travel policy
- p. Purchasing policy

Reminder that a Special Meeting will be held on December 19, 2023, Regular City Council meeting is cancelled for December 26, 2023 and next Regular City Council meeting is scheduled for January 9, 2024.

Adjourn: Motion to adjourn at 8:30 pm was made by Mayor Riddle and seconded by Councilor Johnson. All in Favor.

Approved

Attest

Christy Riddle, Mayor

Traci Goodall, Town Clerk

Certification- I hereby certify that the above is a true and correct copy of the minutes of the meeting. I further certify that the meeting was duly called and held.

Traci Goodall, Town Clerk