

FREDONIA TOWN COUNCIL REGULAR MEETING

October 17, 2023

25 N. Main St, Fredonia AZ, 86022

7:00 pm

Pursuant to ARS 38-431.01, notice is hereby given to members of the Fredonia Town Council and the Public that a Regular Meeting will be held on October 17, 2023, at 7:00 p.m.

Call to Order – 7:06 pm Mayor Riddle called the meeting to order

Roll call -

Councilor Ballard
Councilor Banks
Mayor Riddle
Vice Mayor Johnson
Councilor Johnson

Invocation – Vice Mayor Johnson

Pledge of Allegiance – All in Attendance

Public Comment (The council shall not discuss or take legal action on matters unless the Matters are properly noticed.)

The Town would like to thank the residents who attended the meeting. We value your input and encourage all residents to attend City Council Meetings to share your concerns/comments.

Alvin Martin - Asked the Council for their ideas for a design for a Veteran's Memorial/Service Man's Monument. A few suggestions made for placement would be the Town Office or the Fredonia Cemetery. Alvin was asked to meet with the Cemetery Committee for their input as well. Alvin was asked to have pre-meetings with those involved, prior to the next City Council Meeting on November 1, where the Memorial/Monument project will be added to the agenda.

Daisy Johnson - Shared her concerns re the manner in which town employees treat the public. Daisy shared the leg work she had to do for what was town employees' responsibilities. She requested that future interactions with town employees would be responded to with a more positive attitude and willingness to serve vs. an arrogant and odd controlling attitude.

Evelyn Erickson - Shared that she has lived at 742 Sands Drive since 1994 and her neighbors throw their trash in the back of the alley. In addition, in the past, the neighbors' childrens have shot out her windows and harassed her. She would like the area cleaned up.

Michael Hickman - Shared that he lives at 709 Sands Drive and would like updates on the following:

- 1) The website shows the last certified audit dated 6/30/19 and he wants to know why a current one isn't posted and/or is the process underway to get a current financial statement
- 2) What is the status of the monument that was proposed for all of Fredonia and the surrounding areas

Kimley Purvis - Shared what conditional use permits (CUP) for trailers were for and not for. Their intention is not for parents to have their kids living in their backyard. No towns or cities in the surrounding areas approve them for this purpose. There are four RV parks in Fredonia for that purpose. When you follow code and policy, the CUP was never intended for a second residence. The CUP was intended for if you purchased property and you were building your own house on that property, with the intent to live there, you could live in your trailer during the time the house was being built.

A. Consent Items: (The following items may be approved by a single motion, unless a member of the Town Council requests that any item be considered separately and acted upon accordingly. Each item considered separately may be approved by motion of the Council as though originally listed as an action item)

1. Agenda for October 17, 2023
2. Minutes from September 19, 2023 Regular Meeting
3. Payment Register

Motion to approve consent items which include agenda and payment register by Mayor Riddle and seconded by Councilor Ballard. All in Favor.

B. Reports (*The council shall not discuss or take legal action on matters unless the matters are properly noticed*)

1. Mayor
 - a. ADOT help with reopening the building here

Mayor Riddle shared that she emailed Castleman with ADOT on how to work with the team and we now have a rep for back up and to step in if we need help.

- b. Using Colorado City Police Department for dispatching

Mayor Riddle shared that the Police Department would like to use Colorado City for dispatch. The Mayor reached out to Chief Radley with whom she is visiting with next weekend to see what that would look like and to further that discussion.

Mayor Riddle shared she had a meeting with the Magistrate who shared they had a lot of work going on and one clerk couldn't keep up. They are looking for part-time help to keep up with the workload but as ours is, their budget is set so

they need to figure out how to bring in a part-time person.

Next City Council meeting moved from Tuesday, October 31 to Wednesday, November 1.

2. Department Heads
3. Town Clerk/Interim Town Manager

Department updates reviewed with no questions. Mayor Riddle requested that Vice Mayor submit a Fire Department update for next City Council meeting.

C. Action Items

1. Discussion and possible action- Robin Zumwalt - Application for a Conditional Use Permit - Trailer - 170 N. First West Street, Fredonia

Ms. Zumwalt reviewed why she was asking for a CUP for her son and daughter-in-law to live in a trailer on her property. Ms. Zumwalt shared that she had been approved at the last Planning & Zoning meeting for a 6 month CUP. City Council reminded Ms. Zumwalt that they make the final decision based on recommendations by Planning & Zoning. Councilor Ballard made a motion for a CUP for 30 days which was seconded by Councilor Johnson. All in Favor.

2. Discussion and possible action-Vincent Brookins - Application for a Conditional Use Permit - Trailer - 220 E. Jensen Street, Fredonia

Mrs. Brookins reviewed why she was asking for a CUP for her daughter and son-in-law to live in a trailer on her property. Vice Mayor Johnson said that what they did for one, they had to do for all. Mrs. Brookins asked if the code could be changed and Councilor Ballard said it could be with due process. Councilor Ballard also shared 153.114 which states that on properties 1 acre or greater, a residential second dwelling could be added and during the construction of said building, a CUP could be approved for a maximum of one year. Councilor Ballard made a motion for a CUP for 30 days which was seconded by Councilor Johnson. All in Favor.

3. Discussion and possible action - Graig Ralph - Parcel #60022020B - Variance For Build- 64 Ponderosa Street, Fredonia

Ross Hunt, Building Inspector, shared that as long as the set backs were met on the sides and front, the geotech surveys are completed and the home had a HUD sticker, then he was OK with it. Councilor Ballard motioned to approve the variance on APN 60022020B so long as it meets all set backs and all according to code and has a HUD sticker which was seconded by Vice Mayor Johnson. All in Favor.

4. Discussion and possible action- Cemetery Committee - Wreaths Across America

Request was made to be able to advertise for donations in the November Utility Newsletter to collect money to place live wreaths on the 119 Veterans' graves in the Fredonia Cemetery on December 16th. Any donations over the needed dollar amount will be saved as a credit to the Fredonia Wreaths Across America account for next year. A percent of the monies are also donated to the wreaths at the National Monument, Arlington, etc. Allan Seilhammer, representing Wreaths Across America, acknowledged the Cemetery Committee for already having raised 25% of the total funds needed in just the last two weeks since contact was first made. Councilor Ballard made a motion to advertise using any and all town outlets (including the November Utility Newsletter) and to release the local business owner information for free to Mr. Seilhammer which was seconded by Councilor Banks. All in Favor.

5. Discussion and possible action - Review of departments and status of spending compared to annual budget.
6. Discussion and possible action- Discussion and possible action- Direction to departments to not use Town operating accounts for ACH payments to vendors. Council may vote to enter into executive session under ARS 38-431.03(A)(3) for legal advice.

Councilor Ballard made a motion that Action Items #5 and #6 and Discussion Item #1 be tabled and discussed at the Office Staff & Department Head Meetings (occurs 3rd Monday of every month) and then shared at the following City Council meeting. Councilor Ballard added that every Monday morning the Town Manager contact each Department head to check in and ask them "how may I help you?" Vice Mayor Johnson seconded the motion. All in Favor.

D. Discussion:

1. Discussion of proposed travel policy and procurement policy. Council may vote to enter into executive session under ARS 38-431.03(A)(3) for legal advice.
2. Discussion of fee schedule pertaining to the Police Department.

Officer Karsky with Chief Peterson reviewed the proposed fee schedule for services such as finger printing, etc. While the standard process is to post the proposed fees, allow for public input and then wait 60 days to implement once the fees have been approved, Mayor Riddle said that she would see how she could expedite the fee schedule so that the PD is not providing services for free.

3. Future Agenda Items:
 - a. New form for land combination/split/lot line adjustment
 - b. Evaluation of Magistrate's wage

- c. Town committees and department; council representation
- d.Sawmill Estate Subdivision progress
- e.General Plan
- f. 911 Readdressing the streets
- g.Emergency Preparedness- Backup Generators, Get Quotes
- h.Secure Water Supply
- i.Utility Board
- j.Model City Tax code
- k.Building on Easy Street-easement signed
- l.Port of Entry
- m.Equipment and vehicle policy
- n.Dike Repairs
- o.Purchasing and per diem policies

Add to next City Council Meeting Agenda:

- 1) Veterans' Memorial - continued discussion
- 2) Councilor Ballard asked that we look into and add the possibility of changing the town code re traffic stops. If can change the town code to reflect traffic violations within city limits then that also changes where (state, city, fed) the funds are distributed to.
- 3) Follow up on process/means to address homes that are detrimental to the town
- 4) Status of Sewer Project - for those who have not yet responded to the letter, obtain legal advice on next possible steps/actions. Councilor Johnson is concerned that if we don't keep moving forward in the process, we will lose the grant funding.

Adjourn: Motion to adjourn was made by Mayor Riddle at 8:29 pm and seconded by Councilor Banks. All in Favor.

Approved



Christy Riddle, Mayor

Attest



Traci Goodall, Town Clerk

Certification- I hereby certify that the above is a true and correct copy of the minutes of the meeting. I further certify that the meeting was duly called and held.

Traci Goodall

Traci Goodall, Town Clerk
